



**Title:** Laundry Technician  
**Supervisor:** Adoptions Program Manager and Supervisor

**Overview:** The laundry technician will be responsible for ensuring dirty laundry from all adoptable animal and isolation areas is sorted, washed, dried, folded and stored. The technician will also assist with sorting any donated laundry to ensure it is appropriate for use at the shelter.

**Key Responsibilities:**

1. Sort, wash, dry, fold and store all laundry
2. Ensure laundry detergent and bleach is fully stocked
3. Sort donated laundry to determine if it is appropriate for use at the shelter

**Training:**

1. Complete a volunteer orientation
2. Attend an introductory meeting with the volunteer coordinator
3. Receive on-the-job training from staff during first shift

**Qualifications:**

1. Must be 16 years of age to work without direct supervision by a parent or legal guardian

**Skills:**

1. Ability to comfortably work in a small room that can be warm at times
2. Be comfortable bending over for periods of time
3. Ability to follow directions

**Commitment:**

- **Length of time:** Minimum of two shifts per month with minimum four month time committment
- **Amount of time:** 2 hour shifts
- **Times Requested:** Sunday through Thursday from 8:30 AM to 4 PM; Friday and Saturday from 8:30 AM to 6 PM
- **Location:** 30 Range Road, Brunswick

**Benefits:**

1. Helping to provide a safe and healthy place for homeless animals to live temporarily
2. Reduced prices in our retail store or towards an adoptable animal (dependent upon accrued volunteer hours)
3. Letter of service hours completed (upon request)
4. Purrs and pets!